

**WEST OXFORDSHIRE DISTRICT COUNCIL**  
**FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE**  
**WEDNESDAY 7 FEBRUARY 2018**  
**COMMITTEE WORK PROGRAMME 2017/2018**  
**REPORT OF THE HEAD OF DEMOCRATIC SERVICES**  
**(Contact: Paul Cracknell, Tel: (01993) 861523)**

(The decisions on this matter will be resolutions)

**1. PURPOSE**

To provide the Committee with an update on the Work Programme for 2017/2018.

**2. RECOMMENDATIONS**

That the Committee notes the progress with regard to the Work Programme for 2017/2018.

**3. BACKGROUND**

3.1. At its last meeting the Committee gave consideration to the development of its Work Programme for the year 2017/2018 having regard to the changes to the approach to scrutiny work adopted by Council on 22 October 2008.

3.2. Attached at Appendix A is the approved Work Programme for 2017/2018 incorporating items rolled forward from last year, taking account of the discussions at the last meeting and providing an update on progress in relation to each item.

3.3. In addition to the items contained in the Work Programme there will still be the opportunity to bring forward one-off reports and papers on particular issues of interest to the Committee but it will also be necessary to maintain a general overview of the ways in which external agencies are responding to community concerns. The inclusion of a standing agenda item for Members' questions also provides the opportunity to raise relevant issues.

3.4. The Committee is invited to consider progress in respect of the agreed Work Programme for 2017/2018 which is attached as an Appendix to this report.

**4. ALTERNATIVES/OPTIONS**

In accordance with the Constitution of the Council, the Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, the Executive or any other Committee or Sub-Committee of the Council as it sees fit.

**5. FINANCIAL IMPLICATIONS**

There are no financial implications arising directly from this report.

**6. REASONS**

To enable the Committee to review its Work Programme.

Keith Butler  
Head of Democratic Services

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Background Papers  
None

<b>FINANCE AND MANAGEMENT OVERVIEW &amp; SCRUTINY COMMITTEE WORK PROGRAMME FOR 2017/2018</b>				
	<b>Work Area</b>	<b>Comments</b>	<b>Meeting / Anticipated Completion Date</b>	<b>Originator</b>
<b>Items Originated by the Committee</b>				
1	Rural Broadband Project	To monitor and review the project for superfast broadband.	On-going as required	FMOS It was agreed that updates would be provided at key stages of the project.  An update report was submitted to the last meeting and a verbal report will be provided at the meeting.
2	Publica/2020 Vision Project	Reports will be brought forward as the project develops.	On-going as required	FMOS It was agreed at the December 2014 meeting that the Committee should monitor the 2020 Vision Project with further updates being provided as appropriate. The Managing Director of Publica is to present the Company's emerging Business Plan to this meeting prior to its consideration by the Cabinet in March.
3	Re-organisation of Local Government		On-going as required	FMOS At the March meeting the Committee agreed that the re-organisation of Local Government be included in the Committee Work Programme.

4	Introduction of Electric Vehicle Charging Points in Council Car Parks	Included in the Work Programme at the May meeting.	October 2017	FMOS A progress report was considered at the October meeting and a further report appears as Agenda Item No. 8.
5	Performance Indicators	To receive information on performance indicators relating to Corporate Resources, Business Information and Change, Customer Services, Revenues and Benefits, and Legal and Democratic Services.	Reports on Performance Indicators are considered on a quarterly basis.	
6	Treasury Management Activity and Performance	To receive information on treasury management and the performance of in-house and external fund managers' Activity.	Reports on treasury management activity and performance are considered on a quarterly basis.	
7	Budget	To consider the initial draft base budgets, draft fees and charges for and the latest Capital Programme for the current and future years.	November 2017	The report was considered at the last meeting.

8	Medium Term Financial Strategy	To consider the annual refresh of the Medium Term Financial Strategy.	A report is submitted on an annual basis	The report was considered at the last meeting.
9	Investment Property Review	To advise Members of current property investments and their performance since the last review.	A report is submitted on an annual basis	FMOS The annual update report was submitted to the July meeting
10	Revenues and Housing Support Services Recovery Policy	The Cabinet considered and approved the revised Revenues and Housing Support Services Recovery Policy at its meeting held on 10 January.	At the request of the Chairman it was agreed that the Committee would have the opportunity to consider the revised policy.	FMOS A report appears as Agenda Item No. 11.